

BROMSGROVE DISTRICT COUNCIL

CABINET

5TH MARCH 2008

FEES AND CHARGES 2008/09

Responsible Portfolio Holder	Councillor Geoff Denaro
Responsible Head of Service	Jayne Pickering - Head of Financial Services

1. SUMMARY

- 1.1 To set out the fees and charges to be levied on services provided by the Council as used as the basis for income targets in the medium term financial plan 2008/09-2010/11.

2. RECOMMENDATION

- 2.1 It is recommended that the Executive Cabinet approve the fees and charges as presented in Appendix 1.

3. BACKGROUND

- 3.1 The Medium Term financial plan was approved by Full Council in January 2008. The income targets as included in the budget were prepared following detailed reviews of the level of income generated and the comparison between charges levied by Bromsgrove and other districts.
- 3.2 Heads of Services and budget holders have assessed the level of fees and these are included in Appendix A.
- 3.3 The level of charges have been used to calculate the financial impact of the revised income targets and included in the Medium Term Financial Plan as approved by members.
- 3.4 It is proposed that the revised fees and charges will be advertised to the public within approved deadlines with a start date of 1st April 2008 or 1st May 2008 dependant on the notice period required prior to implementation.

4. FINANCIAL IMPLICATIONS

- 4.1 The financial impact of charging the attached fees are included in the medium term financial plan as approved.

5. LEGAL IMPLICATIONS

5.1 There are no legal implications.

6. CORPORATE OBJECTIVES

6.1 The increase in fees and charges will enable the resources to be made available to fund the priority areas in the district.

7. RISK MANAGEMENT

7.1 The main risks associated with the details included in this report are:

- *Failure to effectively monitor the income budget with the potential shortfalls to income*

These risks are being managed as follows:

- Failure to effectively monitor the income budget with the potential shortfalls to income

Risk Register: Financial Services

Key Objective Ref No: 9

Key Objective: Effective VFM culture and compliant procurement best practices.

8. CUSTOMER IMPLICATIONS

8.1 The implementation of the revised fees & charges will be notified in advance to the customer to ensure that all users are aware of the new charges and any concessions available to them.

9. OTHER IMPLICATIONS

Procurement Issues – None
Personnel Implications - None
Governance/Performance Management - None
Community Safety including Section 17 of Crime and Disorder Act 1998 - None
Policy - None
Environmental - None
Equalities and Diversity - None

10. OTHERS CONSULTED ON THE REPORT

Portfolio Holder	yes
Acting Chief Executive	yes
Corporate Director (Services)	yes
Assistant Chief Executive	yes
Head of Financial Services	yes
Head of Legal & Democratic Services	yes
Head of Organisational Development & HR	yes
Corporate Procurement Team	yes

11. APPENDICES

Appendix 1 Fees & Charges

12. BACKGROUND PAPERS

None

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